

METRO COMMUNITY HOUSING CO-OPERATIVE LTD

2019 ANNUAL GENERAL MEETING

6.00pm Wednesday 27 November 2019

Newtown Neighbourhood Centre, 1 Bedford Street Newtown

Meeting opened at 6.25pm

Meeting Chaired by: David Abello

Minutes: Sue Taylor

Present: David Abello (Deputy Chair), Warren McCullough, Rick Daly, Jennifer Croton, Julie Harrison, Sue Taylor, Dawn Kavouras, Mark Barass, Emma Lane, David Abello, Charlotte Carney, Alistair Powning, Malcolm Pollard, Joanne Stevenson, Sui Mui Law, Maria Kenny, Enda O'Callaghan, Shaun Driscoll, Jan Louthean, Con Harris

Apologies: Apologies were received from James Kennedy, Melinda Tunbridge, Dennis Elacion, and Alan Mathew.

1. Welcome and Acknowledgement of Country

David opened the meeting and acknowledged the traditional owners of the land on which we are meeting – the Gadigal people of the Eora Nation – and paid our respects to elders past, present and future.

He welcomed all who was present at the meeting and thanked them for their attendance.

Motion: "That the apologies be accepted".

Moved: Shaun Driscoll

Seconded: Rick Daly

Motion carried

2. Acceptance of 2018 AGM minutes

Motion: "That the minutes of the AGM held on 28 November 2018 at Petersham Bowling Club Brighton Street Petersham be accepted as a true and accurate record of the meeting with one amendment – Rick Daly was in attendance at the 2018 AGM and was erroneously recorded as an apology".

Moved: Enda O'Callaghan

Seconded: Sue Taylor

Motion carried

3. Matters arising from the previous minutes

None were noted.

4. Tabled Reports

a. Chairperson's report

James Kennedy has tendered his resignation as Chairperson of Metro Co-op as he is taking up a position overseas in late January/early February. His resignation takes effect from 9/1/20.

Deputy Chair David Abello therefore presented and spoke to the Chairperson's report. David reflected on the many strengths he contributed, and the excellent leadership that James had demonstrated in his time on the Board of Directors and in the position of Chairperson.

David thanked James in absentia for his commitment and service to Metro Community Housing over the last decade – the last seven as Chairperson.

b. Treasurer's report

The Treasurer, Maria Kenny, presented the audited accounts for 2018-19. This was Maria's first AGM having joined the Board in April 2019. She noted Metro's sound financial position. Maria thanked the management and finance teams for their hard work and dedicated service.

c. Manager's report

The CEO spoke to her report. Julie reflected on the 15 years that she has been employed at Metro and the changes within the Co-op and the broader sector over that time.

Julie thanked James for his leadership and support of Metro and in particular his acknowledgement of the contribution of staff and appreciation of the challenges of their role. Julie thanked the Metro staff for their professionalism and continuity over many years.

5. Motion for acceptance of reports

Motion: "That the reports from the Chairperson, Treasurer and Manager be accepted".

Moved: Mark Barass

Seconded: Malcolm Pollard

Motion carried

6. Appointment of Returning Officer

Motion: "That Julie Harrison be appointed as the Returning officer ".

Moved: Sue Taylor

Seconded: Mark Barass

Motion carried

7. Election of Board of Directors

Julie Harrison acted as the Returning Officer for the election of Directors to the Board.

Malcolm Pollard, Enda O'Callaghan, James Kennedy, Rick Daly and Sue Taylor are the five Directors to carry over from last year.

Julie read out the names of those members who were required to nominate and stand (or re-stand) for election to the Board of Directors – David Abello, Melinda Tunbridge, Shaun Driscoll and Maria Kenny.

There being four vacancies and no further nominations, Julie declared the four nominees to be elected unopposed.

8. Appointment of Auditor

Our auditors, Partlett, Chave and Rowland advise that due to the pending retirement of specialist staff, their firm will no longer have capacity to undertake an audit service.

Our auditor Bill Ng has approached Dawson's Accountants - a neighbouring firm that his firm has worked with on a number occasions, and they have agreed to undertake the Metro Co-op Audit for the 2019 -2020 financial year. Hamish Dawson will be actual auditor. Bill Ng will be available to provide them with assistance for this initial audit.

Motion: "That Dawson's Accountants be appointed to act as Auditors for Metro Community Housing Co-op Ltd in the 2019 -2020 financial year."

Moved: Maria Kenny

Seconded: Malcolm Pollard

Motion carried

9. New Business

Co-op Membership Applications. Applications for membership of Metro Co-op has been received from Rene Bani and Jann Louthean.

Motion: "That the applications for membership of the Co-op from Rene Bani and Jann Louthean be accepted"

Moved: Enda O'Callaghan **Seconded:** Shaun Driscoll

David declared the meeting closed and thanked everyone for attending.

Meeting closed at 7.00pm.